

Kristin Class Coordinators Meeting MINUTES

**Thurs 14 May 2015
1.30pm Pacific Room**

Apologies

Diana Patchett, Shelley McHugh, Robin Harrington, Suzy Frazer, Chiara Gauld, Julia Wei

Present

22 Junior School and Middle School Class Coordinators

Welcome to 2015

- Especially to new Coordinators
- Nicky discussed the rationale for the recent merging of the KFF and the Class Coordinators to work more closely together as one group, reduce the number of meetings for both sets of parents and raise the profile of KFF across the School.

Introduce and Welcome, Adam Heath

- Adam talked about upcoming pastoral support for exams
- Who is available at school if students need pastoral support during exam prep and exam week
- Updates on the flow of traffic with the roadworks
- Orientation of new families into the Middle School

Introduce Pamela Peryman, Director School Relations

Pamela talked about the four major upcoming events this year. The Blokes Breakfast, the Golf Day, the Midwinter Dinner and the Ladies Lunch. KFF will need to provide help on the day and some logistical support in the lead up to these events. Parents discussed the importance of ensuring that events are inclusive for Dad's at school. Also that we plan to encourage creating events that suit all students and all parents. Coordinators debated the merits of having an event that solely suits attracting Fathers and their sons or children. Several suggestions were made by class coordinators to foster opportunities for Fathers to become more involved at school if they wish. The possibility of developing Business Breakfasts for Parents, further developing the Father's Day lunches in the Junior School and investigating the potential to have Parent vs Students sports challenges or Family Soccer competitions were all suggested.

Introduce Trudi Petrie, PA to Pamela Peryman, go to person for contacts at school and emails to parents for the Middle School.

Introduce KFF Executive members and their roles

- Outlined increase KFF focus on increasing connectivity within each year group in the JS and MS with KFF supporting the class coordinators with their roles and across the 3 schools
- All 14 Executive members have specific roles within the Executive to connect with different areas of the school-their contact details are under KFF on the School website, please do not hesitate to approach any of us for help or support
- Nicky discussed what is being done in regard to the KFF Buddy System to support class coordinators with new families and families not yet arrived into New Zealand. All class coordinators are encouraged to contact the new families asap to touch base, help orientate, meet new parents for a coffee if at all possible. KFF Exec committee members are there to support the coordinators reaching those goals to welcome and orientate new families as quickly and effectively as possible

- Becs McCarthy outlined her role as the go to person to support the coordinators and her role to help orientate and support new Class coordinators, again her contact details are on the website under KFF

New Initiatives for KFF 2015 - Nicky Shave updated new KFF initiatives

1. **The introduction of the Performing Arts Stage Tours.** This initiative has been highly successful. More and more parents have taken the opportunity to attend the pre-show tours of the Stage set, green room, dance studio, Dove Theatre stage and backstage area, the main stage green room and wardrobe. Lorna Rood and Jeanette Verster spent time with the tour group talking about the current production and how Kristin's Performing Arts Department works to make it all happen four times a year.
 2. **Morning teas in parents' homes.** Nicky explained that each term a parent has offered to host a morning tea in their home. Parents from all facets of school life, and those Kristin parents directly connected with the host family network take time to catch up together over morning tea. Each time, KFF invites some new families and families from Kristin's different cultural groups to attend. The next morning tea is being held at Serena Beavis's home, Term 3 is being hosted by Claire Abel, Term 4, we have the chance to have an al fresco lunch by a waterfall at the Porter's Muriwai farm. This will be advertised closer to the time. Buses will transport parents out to the farm for lunch and back in time for pick up.
 3. KFF has worked with Brendan Kelly to strengthen support for new families arriving into the Senior School. Executive members, Antony Thimbleby and Loraine McInnes have a particular focus in supporting new Senior School families and promoting links between families and Senior School events. We have also started new parent meet and greet sessions in Week 0, Term 1.
 4. **KFF Movie/Art Group.** Shelley McHugh is kindly organising and leading termly culturally focussed opportunities off site. This will involve organising groups to attend screenings of shows or movies of interest at the Rialto and the Bridgeway Cinemas including productions for National Theatre Live, RSC and the Opera. Also opportunities to visit special exhibitions at the Auckland Art Gallery. Potentially an organised day trip to unique exhibitions in Wellington will also unfold under this special interest group.
- KFF will also look at developing an annual cinema fundraiser that will suit both children and adults. More information to come.
5. **KFF Creativity Workshops** will now happen termly. 40 Parents have registered their interest in attending the first workshop. These workshops will give parents the chance to join together with different cultures at school to support each other to make items/mementos that can be sold to raise the profile of KFF and raise funds for KFF. KFF will need to determine how we best use those funds. For the time being, proceeds will be held in a KFF account. Each creativity workshop will have a variety of items that can be made to suit everyone's skill base and interests. We will be working in small multicultural groups, with music, coffee and a slice and have the chance to get to know each other and meet parents from different cultures whilst producing works of art that we can sell at Kristin events. This forum encourages the attendance of Grandparents.
 6. Events committee. We still need parents to offer support for the Ladies lunch and the Golf Day please. Contact Nicky Shave, KFF.

Next Class Coordinator Meeting Term 3, 2015, Thursday 23 July, Pacific Room.